



IMPORTANT NOTE: This vacancy belongs to a nationally implemented project which is a joint endeavor between Department of Environment and the United Nations Development Programme. The project is located in the Department of Environment and the incumbent will need to work in a governmental entity.

Terms of Reference

Lake Urmia Restoration Project Coordinator / PC

I. Background

The Conservation of Iranian Wetlands Project (CIWP) as a joint initiative of Department of Environment (DOE) and UNDP has championed the introduction of innovative ecosystem-based approaches for the conservation and management of Iranian wetlands, for the benefit of the communities and biodiversity that depend on these remarkable ecosystems. However, these wetlands continue to be seriously threatened by the combined impacts of upstream water infrastructure developments, non-sustainable agricultural practices and climate change. These impacts have severe consequences for wetland-dependent communities and biodiversity, and have reached a critical situation for some wetlands. Recent environmental crises in Iran have brought the conservation of wetland ecosystems to the highest attention of project stakeholders because of the consequences for human security. The CIWP formulated a strategy for period 2015-2019 that focused on providing evidence-based policy arguments and practical solutions to support wiser decision-making in favor of wetlands. The overall goal of this strategy is that the condition of Iranian wetlands is improved in terms of biodiversity and livelihoods of inhabitants around wetland ecosystems. Its specific objective is that the contribution of wetlands to sustainable development is valued, and their restoration and conservation are guaranteed. Shortly before this fresh start, and with the financial contribution from the Government of Japan, a new component for “Modelling Local Community Participation in Restoration of Lake Urmia through Establishment of Sustainable Agriculture and Biodiversity Conservation” was added to CIWP in 2014 and continued till 2020 in seven phases.

In 2020, based on a new 5-year document, Phase III of the Conservation of Iranian Wetlands Project (CIWP) started. This phase was built on the successes of the previous phases of the project since 2005 during which the ecosystem-based management approach was introduced and partly implemented for several wetlands. Valuable achievements of the project during previous phases include preparation of Integrated Management Plans for wetlands and establishment of the implementation structures, strengthening the wetland related legislations, laws and capacities at national level, awareness raising of the stakeholders and the public on the values of the wetlands .



The strategic components selected for the implementation of the project for sustaining the conservation of the wetlands and livelihood of the surrounding population are: 1) Iran's wetlands are better managed through mainstreaming the ecosystem approach and applying effective tools; 2) The management of land, water and biodiversity in wetland basins is sustainable and adapted to climate change, enhancing local community livelihoods and wellbeing; and 3) Iran's wetlands are in better condition due to increased public awareness and participation, enhanced collaboration, knowledge and sharing of innovative national and international technologies and practices .

II. Description of work responsibilities

The **Project Coordinator (PC)**, who will focus on "Modeling Local Community Participation in Lake Urmia Restoration" project, will report to the NPM, and support the NPM for effective project implementation. The PC will help to ensure the smooth running of the project through supporting planning and implantation of the project in accordance with annual work plans, and developed strategy for each theme.

The **PC** will support the NPM through implementing of the following main responsibilities:

1. Support planning and implementation of the "Modeling Local Community Participation in Lake Urmia Restoration" project
2. Technical follow ups on project activities at national and local levels and implement related tasks to CIWP Phase III with focus on "Modeling Local Community Participation in Lake Urmia Restoration" project
3. Support smooth and timely implementation of activities, as foreseen in the Annual Work Plan
4. Support project activities at local and field level and close cooperation with farmers and project partners
5. Work closely with project staff members, consultants (i.e. national and international), partners, UNDP and stakeholders to facilitate fulfillment of the project objectives
6. Translating related documents (Farsi to English and English to Farsi)
7. Prepare technical reports, letters and documents (Farsi/English)
8. Provide communications input to project activities where required
9. Support activities related to organization of workshops, conferences, seminars, training courses, etc.
10. Implementing any requests related to project document from NPM.
11. Technical support to implement sustainable agriculture and sustainable livelihood initiatives.



III. Timing, duration and duty stations

The **Coordinator** will be given a 3-month trial contract which will be extended upon the satisfaction of both sides. S/he will be based at the project office in Tehran with periodic visits to the project sites. **Coordinator** contract will be subject to annual extension based on satisfactory results of performance review.

IV. Qualifications

- Graduate degree in Agricultural engineering or other related fields (e.g. Natural resources management/ engineering, Environmental management/Engineering, Water resources management/ engineering, Irrigation and drainage engineering, development, etc.);
- At least 5 years previous relevant job experience
- At least two years of experience on project management and monitoring
- Previous work experience/knowledge in the field of agricultural studies and practices, good knowledge/experience of Lake Urmia Basin, would be desirable.
- Solid experience in fields related to the assignment;
- Excellent inter-personal, communication, networking and negotiating skills;
- Fluent English-language speaking and writing skills;
- Basic knowledge of organizational policies/regulations and procedures relating to the position
- Ability and willingness to travel, and;
- High quality and high impact report and paid close attention to accuracy and details
- Demonstrated skills in office computer use - word processing, GIS, spreadsheets, databases and communications software.

Interested applicants should send their application together with their Curriculum Vitae to:

By e-mail to: ciwp.vacancy@gmail.com

Or by Fax to: +98(21)88241658

Or through web-site: <http://www.wetlandsproject.ir>

Closing Date: 22 January 2021

Mehri Asnaashari
Acting National Project Manager

